

# **St. Paul's Lutheran Church**

## **Voters Assembly Report**

### **January 2019**

**Enclosed is the information to be presented to the Voters Assembly on January 27.**

**All confirmed members of the congregation are invited to participate in our Voters Assembly** where these reports and others will be presented and questions may be asked. Members who are twenty-one years of age and older are invited and encouraged to become part of the Voters Assembly.

**The Voters Meeting will begin by 12:45 pm in the ARC following our 10:45 service and Fellowship Potluck meal.** Anyone may attend our Voters Assembly meetings; our Constitution and ByLaws state that "the right of suffrage is confined to such members as have reached the age of twenty-one (21), signed this constitution, who are not under public discipline, and roll call of at least one of the last two scheduled regular business meetings showed presence unless excused." So that we follow this document our sign-in sheets will contain a check-off column that states your sign-in signature will be added to the signature list of our Constitution. Our Constitution and ByLaws may be found on our website under the links / voters info tab to the far right on the menu. Printed copies may also be found by the Church mailboxes.

#### **AGENDA**

#### **VOTERS ASSEMBLY MEETING**

#### **January 27, 2019**

CALL TO ORDER – Don Olson

OPENING PRAYER – Pastor Kretzschmar

REVIEW OF FALL MEETING MINUTES – Pam Meadows

FINANCIAL REPORTS – Susan Staudt

REVIEW OF CURRENT & ADMISSION OF NEW VOTERS – Don Olson

ELDER TEAM REPORT – Mark Blaske

EDUCATION TEAM REPORT – Tammy Corlew

PRESCHOOL MINISTRY REPORT – Nancy Neuendorf

OUTREACH TEAM REPORT – Pedro Santaliz

BOYS & GIRLS CLUB MINISTRY REPORT - Charlotte Bradley

TRUSTEE TEAM REPORT – Rich Maschke

PASTOR'S REPORT – Pastor Kretzschmar

UNFINISHED BUSINESS

1. Call Status for Director of Family Ministry / DCE
2. Other

NEW BUSINESS

1. REVENUE Reporting for 2019
2. West Lot Fencing proposal
3. Other

ANNOUNCEMENTS

ADJOURNMENT – The Lord's Prayer

# St. Paul's Lutheran Church Voters Assembly Meeting Minutes November 18, 2018

**Call to Order:** Don Olson

**Opening Prayer:** Pastor Kretzschmar

**New Voters:** No new voters added today

**Pastor's Report:** Review of membership. Update on completed Church Office Wing. DCE Interim, Felicia Salgado is working with the children and youth. We are looking forward to the Christmas Play Dec. 16<sup>th</sup>. Jane Burrell has agreed to be the Director of the Play. Our Confirmation Class is going well with the mentors. Prayer Time in the Sanctuary is being planned for the first of the year. Keep praying for all of our teachers, volunteers and mentors. Advent Worship will begin soon.

**Financial Team Report:** presented and attached

**Elders' Report:** Mark Blaske reported. Mark has plans to take over as Traditional Worship Coordinator after Art retires from that position. We acknowledge the years and time Art volunteered; creating the services, setting up all screen presentations, addressing worship needs over the last 13+ years. He has been invaluable! Tell him if you see him- Thanks! We will be using the new hymnals more in the future.

**Education Team:** Nancy Neuendorf and Tammy Corlew presented. VBS was a success and thanks to all the teachers and volunteers! The children are enjoying Preschool; resumes are being accepted for new teachers for Preschool. Children's Ministry continues through FaithLinks as well as steady program activities in Sunday School. They are enjoying the time with Felicia Salgado our DCE Intern. Adult FaithLinks also is continuing.

**Outreach Report:** Pedro Santaliz also reported that VBS was a success with Rhonda Reece coordinating. They are looking to have more Outreach activities. If anyone has any ideas for small events please talk to Pedro. The Regency West Outreach (Kids Club) seemed to be enjoyed by the families that were in attendance. The Blessing Box in front of the Prayer Garden is being used.

**Trustee Report:** Restoration of all the repairs on the Office Wing was covered. Some recheck of the roof is being looked at. New wood chips will be added to the Preschool playground once dryer weather occurs. The wood chip project is part of a Thrivent Action Team project.

**Old Business:** Bylaws, Amendments Resolution reviewed. Final vote to go back to having four Voters Meetings a year was presented, seconded, voted and passed.

**Church Wing Restoration Project:** Dave Burrell discussed the tree damage and reported that the restoration has been finalized.

## **New Business:**

**Election of Officers:** Dan Jones presented the 2019 Nominating Committee Report; voted on and passed.

### **Officers:**

**Chairman** – Don Olson

**Secretary** – Pam Meadows

**Financial Secretary** – Alison Gilchrist

**Treasurer** – Susan Staudt

**Education Team Leader** – Tammy Corlew

**Outreach Team Leader** – Pedro Santaliz

**2019 Nominated Elders** - Mark Blaske, Tim Herfurth, Jimmy Mueller, and two to be later nominated.

**2019 Nominated Trustees** - Conner Baker , Mike Bosco, Sue Bosco, Rich Maschke , Rusty Nicholson

**Designation for Call Resolution:** the congregation authorized Pastor to designate Felicia Salgado for Call for the position of fulltime DCE at the completion of her internship to her university supervisor and District as required for continuing this process.

**Announcements:** Review of upcoming Christmas Services.

**Adjournment:** Lord's Prayer

In Christ,

Pam Meadows for June Asher  
Recording Secretary

# St. Paul's Lutheran Church Treasurer's Report

December 31, 2018

3/14/2019 10:13

|  |                     |
|--|---------------------|
| Total Funds in the Bank 12/31/17 to begin 2018 | \$115,204.68        |
| Income   | 990,518.60          |
| Disbursements                                  | -911,920.47         |
| <b>Total Funds in the Bank 12/31/18</b>        | <b>\$193,802.81</b> |

78,598.13 total increase during 2018

Thrivent Building Loan Balance \$259,947.50

| Breakdown by Fund  | Balance<br>12/31/2017 | Balance<br>01/01/2018 | Income<br>during 2018                      | Disbursements<br>during 2018 | Balance<br>12/31/2018 | Change<br>YTD    |
|--|-----------------------|-----------------------|--|------------------------------|-----------------------|------------------|
| "Checking Account" Financial Plan  |                       |                       |  |                              |                       |                  |
| Budgeted Operating Expense Fund  | -14,177.66            | 0.00                  | 475,066.75                                 | -447,607.32                  | 27,459.43             | 27,459.43        |
| <i>Financial Plan funded by Firstfruits Giving; details may be found in the 2018 Financial Plan Report</i> |                       |                       |  |                              |                       |                  |
| <i>2017 Budget shortfall was transferred from the Emergency Fund on 01/01/2018;</i>                        |                       |                       |  |                              |                       |                  |
| <i>2018 Budget overage will be transferred to the Emergency Fund on 01/01/2019</i>                         |                       |                       |  |                              |                       |                  |
| "Emergency Fund"   | 29,807.87             | 15,630.21             | 1,045.66                                   | 0.00                         | 16,675.87             | 1,045.66         |
| <i>funded by Budget Fund transfers, interest</i>   |                       |                       |  |                              |                       |                  |
| "Savings Accounts"   | 57,121.34             |                       | 23,049.17                                  | -9,628.91                    | 70,489.72             | 13,368.38        |
| <b>Total Undesignated Funds</b>  | <b>86,929.21</b>      |                       |  |                              | <b>87,165.59</b>      |                  |
| <b>Total Available Working Funds</b>   | <b>72,751.55</b>      |                       | <i>Operational trigger set at \$40,000</i> |                              | <b>114,625.02</b>     |                  |
| <b>Donor-Restricted Funds</b>  | <b>42,453.13</b>      |                       | <b>269,757.75</b>                          | <b>-231,949.49</b>           | <b>79,177.79</b>      | <b>36,724.66</b> |
| <b>Total Funds</b>   | <b>115,204.68</b>     |                       | <b>768,919.33</b>                          | <b>-689,185.72</b>           | <b>193,802.81</b>     | <b>78,598.13</b> |

## Financial Plan Summary

December 31, 2018

2018 Year-to-Date Actual 2018 Financial Plan

1/17/2019 13:26

|   |                          |                  |                              |
|---|--------------------------|------------------|------------------------------|
| <b>Income</b>   |                          |                  |                              |
| Firstfruits (Current) Giving for Budgeted Expenses            | \$475,067                | \$440,000        | 108%                         |
| <b>Expenses</b>   |                          |                  |                              |
| Total Elder Expenses  | \$263,005                | \$271,775        | 97%                          |
| Total Education Expenses +                                    | \$1,990                  | \$15,156         | 13%                          |
| Total Parish Outreach Expenses                                | \$1,126 *                | \$2,445          | 46%                          |
| Total Trustee Expenses  | \$134,098                | \$106,624        | 126%                         |
| District Missions Tithe                                       | \$47,388                 | \$44,000         | 108%                         |
| <b>Total Expenses</b>   | <b>\$447,607</b>         | <b>\$440,000</b> | <b>102%</b>                  |
| <b>Financial Plan Activity for 2018 through December</b>      | <b>\$27,459</b>          |                  |                              |
| + Preschool Ministry had more income than expenses by \$5,633 | 2017 Giving: \$456,119   | \$18,948         | MORE 2018 Giving than 2017   |
|   | 2017 Expenses: \$470,296 | -\$22,689        | LESS 2018 Expenses than 2017 |



## **Elder Report to Voters January 27, 2019**

The past year has been an exciting one for our ministry here at St. Paul's as we have expanded our outreach in the community and acquired the assistance of our new DCE Intern, Felicia Salgado. Positive changes can already be noticed in programs like leading Youth Bible studies, enhancing Sunday School, Preschool & Boys & Girls Club Chapel involvement, and opportunities for Women's Bible study to name just a few. Whether the Spirit calls her here or to some other congregation, she will certainly be a valued asset wherever that may be. The continuation of programs like FaithLinks, Confirmation, Sunday Bible study, Sunday School, weekday Bible studies, etc. have provided a solid biblical foundation for all ages. In addition, new offerings in the Word are constantly being offered to provide a variety of ways to be fed as we strive to grow stronger in our faith.

This coming year offers some opportunities for growth as well. First, we are focusing on our CrossLife worship in an effort to provide a more consistent pool of volunteers to assist in the implementation of this worship service. Areas in need of help range from video, sound and powerpoint development to greeting, communion and set-up. If anyone is so inclined, this would be an excellent way to offer your assistance and time.

We are also implementing an enhanced security plan which was developed through the assistance of local law enforcement agencies. Some first steps for this plan will include a more visible outside presence during Sunday mornings and the incorporation of simple methods of resistance against intruders. Our main emphasis continues to be providing quality worship experiences along with the encouragement to utilize a variety of opportunities to growing faith through God's word.

As always, the board welcomes any comments, criticisms or suggestions in the effort to improve our service to the congregation.

In Christ,  
Mark Blaske

## **Board of Education Report to Voters January 2019**

|          |                  |  |
|----------|------------------|--|
| January  | 16 <sup>th</sup> | 1 <sup>st</sup> of an 8 week study Parental Guidance Required Class        |
|          | 20 <sup>th</sup> | Last day for envelope fund raiser for NYG                                  |
|          | 27 <sup>th</sup> | Middle School Youth will make valentines for grandparents 70 and up        |
|          | 30 <sup>th</sup> | Disciples have dinner prep for FaithLinks                                  |
| February | 15 <sup>th</sup> | Middle School Youth Lock-in 5 pm to 7 am with First Priority service event |
| March    | 30 <sup>th</sup> | church cleanup day High school and middle school service event             |
| April    | 3 <sup>rd</sup>  | Confirmation Class dinner prep for FaithLinks                              |
|          | 20 <sup>th</sup> | egging yards fundraiser for NYG  |
|          | 21 <sup>st</sup> | Easter   |
|          | 24 <sup>th</sup> | Board of Ed dinner prep for FaithLinks                                     |
|          | 28 <sup>th</sup> | Confirmation banner-making - 7 confirmands                                 |
| May      | 3 <sup>rd</sup>  | Oral exam for confirmands  |
|          | 5 <sup>th</sup>  | Rire of Confirmation   |

Board of Ed members are praying specifically over verse Mark 6:31-32 for the month of January

In Christ,  
Tammy Corlew

**Preschool Report to Voters**  
**January 27, 2019**

"Whoever welcomes one  
of these little children in  
my name, welcomes me"  
Mark 9:37

**2018-2019 Enrollment**

58 children enrolled. Very limited openings in 3s, PreK 4, and Toddler class  
(2-day opening)

44 children use some type of Extended Care. 2 children have partial scholarships.

**Staffing:**

We welcome Diane Pitts to our Preschool teaching team! She is working with our older 2s. Most of you know Diane and her family. She has been an active member of St. Paul's for many years. Emily Fennell has joined our afternoon Extended Care staff. She is also working with our older 2s. She has a son who is a graduate of our B/G club and a 5 year old currently enrolled in B/G club. We welcome Emily!

**Events from Dec. - May.**

Preschool Christmas Program on Dec. 18<sup>th</sup> was a huge success. We had over 170 participants.

Dads and Donuts was held on January 10<sup>th</sup>. We were especially happy to have baby Faith Kretzschmar visit with her daddy! Nora Hasse also had a visit from her dad and his firefighter friends from station 4. Almost every child had a parent/friend attend ☺

Lutheran Schools Week: January 27<sup>th</sup>-Feb. 2

Valentine's Day- Feb. 14<sup>th</sup>

Read Across America Week: February 25-

"Fat Tuesday" parade: March 5<sup>th</sup> at 12:00.

Ash Wednesday: March 6<sup>th</sup>. 3s and PreK 4s will attend the 12:00 Ash Wednesday  
March 1

Easter Egg Hunt: April 18<sup>th</sup> at 12:00

Moms and Muffins: May 9<sup>th</sup>

PreK 4 Graduation: May 22<sup>nd</sup> at 6:30

Fun Day/last day of school: May 23<sup>rd</sup>

**Volunteer Opportunities for Preschool Programs**

There are many opportunities to volunteer during the Preschool day or on special days.

Please call the Preschool office (256-353-1353) if you are interested in volunteering.

Come share the joy of interacting with our little ones!!!

**DHR**

We are in the process of having DHR required background checks. We have had checks through Protect our Ministry and fingerprinting but now are required to have checks completed through their sites.

We are also having new TB tests and certificates of health completed to comply with DHR request.

These are both new requirements of maintaining our exempt status.

**Accreditation:**

Meetings are being held to complete self-study. We will develop short and long-term goals for the visiting team. More information will come out as we get closer to our on-site visit.

**Facility update:**

We have been very blessed this year to have had a number of donations to improve our facility.

Our playground extension/renovation is complete. THANKS to everyone who helped through volunteering or contributing financially. We have a new camera system for our front and playground doors thanks to a generous donation from grandparents. The nursery has new carpeting and flooring thanks to an anonymous donor. Our new sign should be installed any time. Again, thanks to an anonymous donor.

In Christ,  
Nancy Neuendorf

**Outreach Report to Voters  
January 27, 2019**

Overall Plans for the next two quarters:

The following focuses on neighborhood, Preschool, Boys & Girls Club kids and parents:

- 1) Movie Night
- 2) Basketball, dodge ball, or kick ball in the ARC
- 3) Other activities in the ARC such as paper airplane contest, arts, and crafts, etc.
- 4) Saturday Kids Club
- 5) Easter Egg Hunt

Calendar of Events:

- 9 Feb - Movie night from 4 - 6 PM. Suggested movie was Moana (in the ARC)
- 9 Mar - Family Fun afternoon from 1 - 3 PM (in the ARC)
- 21 Apr - Easter Egg hunt
- 27 Apr - Kids Club
- 4 May - Original Star Wars movie (May the fourth be with you)
- 11 May - Kids Club

Place furloughed government workers on weekly prayer list.

In Christ,  
Pedro Santaliz

**Trustee Report to Voters  
January 27, 2019**

Completed Projects

- Church Office end renovation
- Refinished gym floor and re-lamped light fixtures
- Installed a bell tower area groundwater pumping system
- Re-mulched the Preschool playground area
- Repaired East Sanctuary AC unit pad and brick wall

Open Projects:

- Replace overhead light fixtures by mailboxes
- Block the squirrels from coming into the church
- Seal up attic space above Server closet and above church breezeways
- Install lighting in new attic area
- Install shelving in new attic area
- Repair lawn where the tree fell
- Repair lawn and flower bed around repaired AC unit
- Find roof leak above Preschool pantry closet

Facilities Spring Workday scheduled for March 30

Adopt-a-Spot and Adopt-a-Project Volunteers needed.

In Christ,  
Rich Maschke

**Pastor's Report to Voters  
January 27, 2019**

Official Acts 4<sup>th</sup> Quarter 2018

Joined by Transfer  
Roy and Joyce Weiland

Transfer to another Lutheran Church  
Charles and Diane Rayner

Advent and Christmas Worship – a blessed time in God's Word!

*Art of Parenting* Bible Class – a beneficial study reflecting on effective Biblical parenting

*A Time For Prayer* on January 2<sup>nd</sup> – encouragement for the future

New Member Course / Adult Confirmation Class

Will begin January 27<sup>th</sup>, 2019 on Sundays at 9:30 am in Room 316

Class curriculum – *Bible Christianity: A Study in the Truths of the Christian Faith*

**2019 Focus on Relationships within families, friendships, and marriages, with Jesus at the center**

St. Paul's theme verse for 2019 is John 13:34-35, "A new commandment I give to you, that you love one another: just as I have loved you, you also are to love one another. By this all people will know that you are my disciples, if you have love for one another."

Sermon Series – *Deep Love: Building Healthy, God-Honoring Relationships*

A series for everyone invested in establishing strong relationships in family, friendships and marriage.

January 13<sup>th</sup>: Personality – because it's the best way to enhance empathy

January 20<sup>th</sup>: Communication – because it's the lifeblood of love

January 27<sup>th</sup>: Conflict – because everyone has friction

February 3<sup>rd</sup>: Adaptability – because even good relationships bump into bad things.

A worship series to focus on four of the most important issues for building successful relationships.

*Art of Marriage* Bible Class – beginning Sunday, January 27<sup>th</sup> at 9:30 AM in Fellowship Room

*Description:* Your marriage and the marriages around you are colored by personalities, passions and experiences. Making marriage work is a divinely inspired art form. That's why *FamilyLife* created *The Art of Marriage* video enhanced study. Biblical content and practical applications give couples a fresh perspective on married life that has proven to have a significant impact on marriages. This study weaves together expert teaching, real-life stories, humorous vignettes, man-on-the-street interviews and much more to portray both the challenges and the beauty of God's design.

*Parental Guidance Required* Bible Class

Beginning Wednesday, January 16<sup>th</sup> at 6:00 PM in the Fellowship Room, presented by Larry Franks of *First Priority*. A class designed to make a profound impact on the spiritual life of family relationships, all are invited.

Currently considering candidates for Church Secretary position

In Christ,  
Rev. Dr. Aaron C. Kretzschmar

*"But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control." Galatians 5:22-23*