

St. Paul's Lutheran Church

Quarterly Report

July 26, 2020

Enclosed is the information presented by mail and email to the July Voters Assembly including a copy of the Voters Meeting Agenda, the Minutes from the previous Voters Meeting in January, Pastor's Report and Official Acts, Financial Reports, Team Reports, and a proposals related to the afterschool program.

Also enclosed on the last page is a Ballot and Ballot Survey link to cast your vote.

All confirmed members are invited to participate in our Virtual Voters Assembly by reading these reports and submitting any questions by email (or calling the Church Office if you do not have email). Members who are twenty-one years of age and older are invited and encouraged to become part of the Voters Assembly; you may become a voting member by responding to the vote on the two resolutions on the last page by August 2. This is an excellent time to become part of the Voters Assembly and take part in the business of St. Paul's Lutheran Church in proclaiming the gospel of Jesus Christ.

The July Virtual Voters Meeting will be conducted for the next week and conclude on Sunday, August 2.

These are unprecedented times, and the St. Paul's Vestry has decided that without meeting in-person, business may be conducted in this manner. Our Constitution and ByLaws may be found on our website under the links / voters info tab to the far right on the menu. Printed copies may also be found by the Church mailboxes.

AGENDA

VIRTUAL VOTERS ASSEMBLY MEETING

July 26 – August 2, 2020

CALL TO ORDER – Michael McRae

OPENING PRAYER – Pastor Kretzschmar

REVIEW OF CURRENT & ADMISSION OF NEW VOTERS –

By responding to the vote on the resolutions below, any member of St. Paul's Lutheran Church that is 21 years and older will constitute the request to become a voting member and will suffice as a "present and voting" status for the Voters Assembly.

REVIEW OF JANUARY MEETING MINUTES

PASTOR'S REPORT – Pastor Kretzschmar

DCE REPORT - Felicia Salgado

FINANCIAL REPORTS – Susan Staudt

ELDER TEAM REPORT – David Burrell

OUTREACH TEAM REPORT – Pedro Santaliz

EDUCATION TEAM REPORT – Maribeth Morgan

TRUSTEE TEAM REPORT – Rich Maschke

OLD BUSINESS

NEW BUSINESS

1. Status of afterschool & summer programs
 - a. **VOTE:** Resolution to adopt KTT inc as our afterschool and summer ministry to children ages 5-13
 - b. **VOTE:** Resolution to provide funds to construct fence on west lot
2. Other – please submit items by email (or calling the Church Office if you do not have email).

ANNOUNCEMENTS – Please continue to refer to the website at www.StPaulsDec.com, weekly emails, phone calls, and texts for news and announcements; record your worship attendance on the homepage link, and continue to support the work of the Lord through this place with your tithes and offerings.

ADJOURNMENT – The Lord's Prayer

Michael McRae

Michael@McRae.net

January Voters Assembly Meeting Minutes January 26, 2020

The meeting was called to order by Michael McRae.

Pastor Kretzschmar opened the Voters Meeting with prayer.

Review of October, 2019 Voters Meeting minutes: Motion to approve minutes was passed.

Admission of New Voters: New voters requesting membership included June Asher, Dan Jones, James Gilchrist, and Mickey Whiteside. John Covington presented the motion to accept; it was seconded and approved.

Pastors Report: Pastor Kretzschmar presented. Please see attached report. He announced "Take a Look" for 2020; Matthew 5:16.

Financial Plan Summary: Alison Gilchrist presented. See attached report. Balance on Hand in Bank as of 12/31/19 was \$198,009.88..

Elder Report: The selection of a new Head Elder is pending. Easter Breakfast will be headed up by the Elder Team with the HS Youth assisting.

Education Team: Alison Gilchrist presented. See attached report. Preschool is full and active.

DCE Report: Alison Gilchrist presented. See attached report.

Outreach Team: Pedro Santaliz presented. See attached report. Looking forward to the Jumpin' Jammie Jamboree event later this quarter – volunteers are always needed to assist.

Old Business:

Our 2020 Income Goal of \$43,000 per month was presented by Michael McRae.

Legacy Fund chaired and report present by Jeff Pittman. The Team has met twice. More information is needed and can get from Thrivent Financial. Other Team members are Bobbie Seibert, LJ Alvis, and Carol Morgan.

New Business: Michael McRae challenged the Voters to think about our 20/20 Vision. We need to focus on how we can continue to find ways to outreach into the community and welcome people to our church and events available, spreading the gospel and the love of Jesus.

Pastor Kretzschmar lead the Assembly in the Lord's Prayer and the meeting was adjourned.

Respectfully submitted,

Pam Meadows
Congregation Secretary

No Meeting was held in April, 2020 due to COVID-19 Restrictions; Voters Information with Financial and Team Reports were included in the June *Epistle*; no business was conducted.

Pastor's Report to Voters

July 26, 2020

Rev. Dr. Aaron C. Kretzschmar

"In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is in heaven." (Matthew 5:16)

Current St. Paul's Lutheran Church Worship Opportunities

Sundays

Drive-In Worship Service – 8:00 AM

Sanctuary Worship Service – 9:30 AM (with Facebook Live simultaneously)

Radio Worship Service – 11:00 AM (Live on 98.5 FM)

Tuesdays (first Tuesday of the month)

Sanctuary Worship Service – Noon (a service intended for at-risk persons only)

Sermon Transcripts and Service Audio CDs are being mailed to members that cannot connect by other means

Drive-In Praise Team

Currently practicing each week with the Praise Team outside under the portico

Addition of drummer and another guitarist has been beneficial

Looking for a female singer to replace Madeline when she goes to college in August

Confirmation 2019-20

Confirmation Banner Making Night – Thursday, July 16th at 6:00 PM

Confirmation Oral Exam – Friday, July 24th at 7:00 PM

Confirmation Sunday – Sunday, July 26th at 9:30 AM

Confirmation 2020-2021

Planning to hold Confirmation Class by Zoom

Confirmation Class may meet periodically in-person outside (with parent permission)

Adult Confirmation Class (New Member and "Refresher" Class)

Planning to hold class by Zoom starting in September

Using Zoom there is the potential to reach many people

Preschool Chapel Worship

I lead by Facebook Live the chapel service every other Thursday

Felicia is leading chapel in-person the other Thursdays of each month

Counseling St. Paul's members, and people from the community, by phone

Mask Use in the Church Building

Board of Elders has decided that masks will now be required for those attending in-building worship

Other activities where more than one person is in a room

Encouragement from one member to another is a great blessing today during these times

Please pray, and then reach out to fellow members by phone, email, Facebook, text, etc.

Pray and reach out to others as well, and invite them to join us for social distance worship

Please be steadfast in prayer for St. Paul's members, as well as St. Paul's ministry efforts, during this pandemic.

Pastor Kretzschmar

Pastor@StPaulsDec.com

Official Acts 2020
Membership Gains and Losses YTD

Baptized Membership

Total Baptized Membership, end of 2019	563		
Baptized During the Year	1	Ella Jordan-Holmes	1/23/2020
Received by Transfer of Parents	2	Jonathan Barragan	1/26/2020
		Ana Barragan	1/26/2020
Removed by Transfer of Parents	2	Kolby Dixon	2/25/2020
		Wesley Dixon	2/25/2020
Total Baptized Membership, YTD	564		

Confirmed Membership

Total Confirmed Membership, end of 2019	470		
Gains			
Adults Confirmed	3	Mary Cox	1/26/2020
		Katrina Cox-Smith	1/26/2020
		Mike Parson	1/26/2020
Juniors Confirmed (Parents Members)	1	Amber Parson	1/26/2020
Received by Profession of Faith	1	Carrie Barragan	1/26/2020
Received by Transfer from Other Lutheran	2	David Parr	1/26/2020
		Nancy Parr	1/26/2020
Losses			
Deceased	2	Chuck Hedgecock	1/21/2020
		Bettye Cannizzo	4/26/2020
Removed by Joining Non-Lutheran	3	Tim Dixon	2/25/2020
		Joy Dixon	2/25/2020
		Brady Dixon	2/25/2020
Removed from Membership by request	5	Mike Street	5/4/2020
		Michelle Street	5/4/2020
		Kathy Earnest	5/4/2020
		Jamie Earnest	5/4/2020
		Savanna Earnest	5/4/2020
Total Confirmed Membership, YTD	467		

DCE Ministry Report to Voters

July 26, 2020

COVID IMPACT ON MINISTRY

- Since March
 - Coordinating with DCEs around the country to brainstorm adapting ministries for distance and online learning.
- Spring
 - Easter “Holy Week at Home” packets were very well received, especially since families were not able to meet for Easter.
- Summer
 - Virtual VBS was a great experience. 10 families (15 children) joined us on the adventure of trying virtual VBS.
 - Preschool also participated (23 children).

LOOKING FORWARD

- Planning most children and youth activities to be virtual for the fall
 - **Sunday School – Begins August 16th.** “LIFE Lessons” – Virtual (Facebook videos and Zoom Meetings)
 - Children – Pre-recorded Facebook videos posted Sunday mornings at 9:30 am
 - Youth – Sunday Evenings, MS at 6:00 pm; HS at 7:00 pm
 - High School Interest and Participation Survey
 - Majority of HS students are interested in gathering again for servant and fellowship events.

* HELP NEEDED

- **LIFE Lesson Leaders and Story Readers for Sunday School**
 - Duties: Pre-record yourself doing one of the following on your smartphone
 - Read a Bible story
 - Doing a Bible craft
 - Reading scripture passage and leading students through a mini explanation

Faithfully submitted,

Felicia Salgado

Financial Summary

St. Paul's Lutheran Church - Treasurer's Report

June 30, 2020

7/23/2020 12:18

Total Funds in the Bank 12/31/19 to begin 2020	\$198,005.88	
Income	445,328.82	includes \$110,247 in PPP Loan funds
Disbursements	-360,175.62	
Balance on Hand 6/30/20	\$283,159.08	\$85,153.20 total increase during 2020

Thrivent Building Loan Balance \$285,605.75

Breakdown by Fund	Balance 12/31/2019	Balance 01/01/2020	Income during 2020	Disbursements during 2020	Balance 6/30/2020	Change YTD
"Checking Account"						
Budgeted Operating Expense Fund	3,747.94	0.00	232,081.93	-274,052.66	-41,970.73	-41,970.73
PPP Loan Reimbursement					79,239.00	
Net					37,268.27	
<i>Financial Plan funded by Firstfruits Giv. 71,286.00 Preschool Income 1,672.46 Afterschool Income offset Expenses in Financial Plan</i>						
<i>2019 Budget overage was transferred to the Emergency Fund on 01/01/2020: details may be found in the 2020 Financial Plan Report</i>						
"Emergency Fund" <i>funded by Budget Fund transfers, interest</i>	47,152.07	50,900.01	3,112.18	0.00	54,012.19	3,112.18
"Savings Accounts"	63,748.43		6,987.14	-505.85	71,479.72	7,731.29
Total Available Working Funds	114,648.44		<i>Operational trigger set at \$40,000</i>		162,760.18	48,111.74
Donor-Restricted Funds	83,357.44		19,191.11	-12,657.65	89,390.90	6,033.46
PPP Loan applied to Budget Fund	0.00		110,247.00	-79,239.00	31,008.00	
Total Funds	198,005.88		261,372.36	-287,216.16	283,159.08	85,153.20

St. Paul's Lutheran Church Financial Plan Detail

June 30, 2020

	2020 YTD Actual	2020 Financial Plan	
Income			
Firstfruits (Current) Giving for Budgeted Expenses	\$232,082	\$508,120	46%
Expenses			
Total Elder Expenses	\$153,997	\$329,253	47%
+ Preschool Ministry	41,390	9,683	427%
Preschool Income	-71,286		
Preschool Expenses	112,676		<i>salaries offset by PPP Loan for 8 weeks</i>
Total Education Expenses	\$43,605	\$18,434	237%
Total Parish Outreach Expenses	\$5,222	\$5,925	88%
Total Trustee Expenses	\$48,020	\$103,696	46%
District Missions Tithe	\$23,208	\$50,812	46%
Total Expenses	\$274,053	\$508,120	54%
Financial Plan Activity for 2020 through June	-41,971		July/Aug PPP reimbursement remaining
PPP Loan Reimbursement of payroll expenses	\$71,660	payroll	May-Jun total \$17,008 payroll
PPP Loan Reimbursement non-payroll expenses	\$7,579	non-payroll	\$79,239 \$4,000 non-payroll
Adjusted Financial Plan Activity for 2020 through June	\$37,268		with PPP applied
+ Preschool Ministry had LESS income than expenses by	-\$41,390	2019 Income \$245,325	-\$13,243 MORE 2019 Giving
++ Afterschool Care Ministry had LESS income than expenses by	-\$3,399	2019 Expenses \$226,189	\$47,864 LESS 2019 Expenses

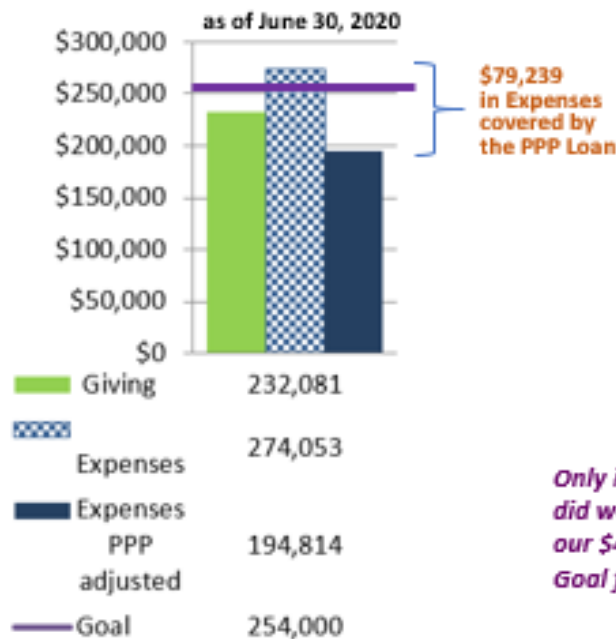
The Payroll Protection Program (PPP) Loan for \$100,247 + a \$10,000 emergency SBA advance was received and placed into the PPP Loan Fund. Our monthly payroll and benefits was ~ \$34,000 for June (Preschool tuition offsets the Preschool payroll, benefits, and expenses; no tuition was received Mar 18-May 11 while PS was closed). New PPP Loan rules - covers expenses Apr 24-Aug 23.

\$19,507 of the PPP Loan was applied to offset the April expenses in the Financial Plan.
 \$41,943 of the PPP Loan was applied to offset the May expenses in the Financial Plan.
 \$17,789 of the PPP Loan was applied to offset the June expenses in the Financial Plan.
 There is \$31,008 in the PPP Loan line for July/Aug expenses.

The congregational Giving is meeting expenses, including extra PS expenses not covered by tuition, with the aid of the PPP Loan.

St. Paul's Financial Plan –

2020	Financial Plan Goals	2020 Giving Monthly	2020 Giving Accum	2020 Expenses Monthly	2020 Expenses Accum	2020 Expenses PPPadj	2020 PPP amts adj
Jan	43,000	35,141	35,141	34,235	34,235		
Feb	86,000	33,922	69,063	37,921	72,156		
Mar	129,000	36,329	105,392	42,619	114,775		
Apr	172,000	34,087	139,479	64,314	179,089	159,582	19,507
May	215,000	52,894	192,373	55,406	234,495	173,045	41,943
June	258,000	39,708	232,081	45,020	274,053	194,814	17,789
							79,239



Is FirstFruits Giving covering all expenses other than Preschool?
Through June 30, 2020

FF Giving	232,081
Non-PS Expenses	<u>232,663</u> (274,053-41,390)
Almost!	-582 short

PPP is covering:

- the \$41,390 PS Expenses not covered by Tuition and
- the small shortfall in Giving by the congregation

Preschool Income is steadily rising with the start of the Summer Program. Fall Enrollment's tuition is projected to increase; how close Tuition meets expenses continues to be closely monitored.

Concern lies with FF Giving as July Giving is less and estimated at only \$35,000.

Elder Report to Voters

July 26, 2020

Distance Worship opportunities have been the focus for this quarter offering Facebook Livestream, a radio broadcast, and a drive-in service initially, then adding in-church worship for those who are ready to gather inside. A Tuesday worship service geared for at-risk attendees will be offered only on the Tuesday following the 1st Sunday of the month beginning in July since the attendance for that service has been very low with 3 to 6 people in attendance. Precautions have been carefully investigated and implemented to reduce the risk of COVID-19 exposure. Confirmation will be held on Sunday, July 26 with the confirmand's oral exam on July 24.

The decision was made the church would follow the ordinance that the city approves. However, it would include wearing masks even if the city ordinance excluded wearing masks in worship facilities. The consensus was that if the masks prevented one person from getting infected it is worth requiring it.

A report was prepared that compiled the participation of our members since we re-opened. It identified which service, if any, everyone attended including Drive-In and Sanctuary, (based on our online friendship register and observation of those present), and by Facebook by comments and likes. Also included were those who picked up communion packets in May and June. Fewer people picked up the packets in June; however, those who attend worship at church are picking up their communion packets at the service. The report was distributed to the Elders encouraging them to review their mini-flocks for participation and determine where contacting their member would be worthwhile to provide encouragement and offer assistance if needed.

The elders continue to seek ways to connect to the congregation during this time and provide opportunities for worship and spiritual care. They invite everyone in the congregation to seek out and encourage others and to let the elders know of whom may be in need of contact or assistance.

Respectfully submitted,

Dave Burrell

Outreach Report to Voters

7/26/2020

Live Stream Church Service

A Live Stream Team has been working on the components that are needed to sustain and improve the ministry of livestreaming our worship services to continue outreach to the community and beyond. Rich Maschke, Don Olson, and I have been investigating an initial setup beyond using Pastor's smartphone and livestreaming on facebook. We are looking at the streaming capability that meets the needs of the community and at the same time takes into account the congregation's resources and budget. Considerations include platform (Facebook Live, YouTube Live, or imbed in our website), video compression equipment, dedicated internet connection, camera, audio input, and licensing requirements and costs. Our intent is to keep it as simple as possible for cost as well as operation by worship volunteers. Our next step is to observe systems in operation and borrow a camera to use with present equipment and then go forward. Anyone with ideas or feedback is welcomed to call or email me.

POC

Pedro Santaliz

(cell) 256-658-8852

(house) 256-308-0796

(email) 71sordep@gmail.com

Education Team Report to Voters

July 26, 2020

Pre-School:

- 35 children currently enrolled
- Orientation August 11th at 6:30 in the ARC. Parents will be divided into two groups to allow for more separation and social distancing.
- Preschool begins the school year on August 12.

Elementary:

- Virtual VBS was a success. Participants received a pack of all the materials they needed to experience all aspects of traditional VBS including the Bible stories, songs, and crafts. Each morning the VBS opening was livestreamed, and parents were provided links to additional videos and a DVD of all the song videos.
- We are going to have a Virtual Rally Day to kick off Sunday School on August 16th. Sunday School is going to take on a new look. Through the St. Paul's Facebook Youth page we will stream pre-recorded videos. The videos will include a song opening, Bible story continuing to use Answers in Genesis, and closing prayer.

Middle School:

- Confirmation was postponed to Sunday July 26th during traditional service in the Sanctuary. We have three confirmands. The oral exam is Friday July 24th at 7 pm.
- Currently, Middle School Youth are meeting Wednesday at 6pm via Zoom for interactive events. We have done various themes where they dress up and participate in Bible discussions and games.
- As we transition into the fall, Wednesdays will become Confirmation class via Zoom at 6pm.
- We plan on moving our Middle School Zoom Meeting from Wednesday to Sunday at 6pm beginning August 16 and continue to have themes but transition back into the Answers in Genesis Bible stories.
- We have also sent out a survey to determine possible servant events and projects they are interested and comfortable participating in during this time.

High School:

- We have surveyed the High Schoolers and their parents to determine when and what is the best time and way to meet.
- Bible study will be on Sunday at 7pm via Zoom beginning August 16.

Young Adults:

- Currently are meeting on more of an individual basis. Working on ways to have bible study and events while maintaining social distancing.

Adult Education:

- Mike McRae is currently offering his Sunday School class via Zoom on Sundays at 11:30am;
- Felicia Salgado will be leading a Women's study on Wednesday mornings beginning August 19 and has created a Facebook Group for Women; contact her at FeliciaS@StPaulsDec.com to join the Group
- Anyone interested in leading a Zoom class for Sundays, Wednesdays, or any days, should contact Felicia at FeliciaS@StPaulsDec.com for more information on logistics.

Maribeth Morgan

Education Team Leader
mdhmorgan@gmail.com

Trustee Report to Vestry & Voters 2nd Quarter 2020

- > Inspected bell tower for maintenance and it looks good. It has plenty of grease, the rope is ok, and some light surface rust on the support structure. We plan to scuff and repaint in cooler fall weather.
- > Don is heading up the project to get our electronic sign back operating again and attempting to have the computer rebuilt without having to replace it. We plan to limit spending to less than \$500. The current sign is considered obsolete. I believe a new sign is probably in the \$5-10K even the 20-25K range, but we will get quotes if simple repairs do not work.
 - > One of the AC units in the Church Office hallway needs to be replaced. The quote is for \$5,850. I believe the office staff is OK with waiting until next spring to replace it since we are not using the office rooms full time right now. I need to confirm that the heating portion of the system will still work for now.
- > I am still looking into the costs associated with doing a permanent Facebook live setup in anticipation of returning to a "normal" church attendance this fall/winter. The current setup works but does not allow for full communion service. Preliminary internet searches show a possibility of continuing with a phone type setup for about \$250 that would allow us to connect the church sound system or a full single camera system that I estimate will cost \$2,500-3,000. I need to talk with the vestry & pastor to determine which path to take or if we want to invest in this setup.
- > KTT needs a fenced playground area for a safe outdoor place to play for the kids; KTT has proposed paying \$3,000 and the church paying \$3,000. Also noting that we are not purchasing the rocks under the fence. Also, a sign is needed for KTT to more effectively advertise to the local community that they are at the church and possibly encourage more students to participate; this is being done in-house.
- > A church work party spread mulch along the alley bushes. Special thanks to Lanny for continuing to keep an eye on them.
- > Gutters and drainage tile in the preschool playground have been repaired and installed so that the water from the playground drains away from the building.

In summary, financial items to make everyone aware of and discussed or presented to congregation:

- \$3000 fence
- \$3000 or \$250 for continuing Facebook live setup in Sanctuary; project scope in progress
- \$6000 future AC replacement in Church Office E-W hallway delayed from last summer
- \$\$\$ possible electronic sign replacement

The KTT fence and electronic sign is the only item that needs to be decided upon soon, but if we need to ask the congregation to agree with the money spent then it would probably be better to present everything together.

Rich Maschke
Trustee Team Leader
rich.maschke@gmail.com

NEW BUSINESS

Resolution to the Voters Assembly for Adoption of KTT as a Ministry of St. Paul's Lutheran Church

WHEREAS, St. Paul's Lutheran Church has had a long-standing relationship with the afterschool program offered to this community in our facility; and

WHEREAS, the historical directorship will continue through Kidz, Tweenz, & Teenz Inc. (KTT), a newly-formed non-profit company in accordance with section 501(c)(3), and function within the allowance of our Financial Plan;

BE IT RESOLVED, that St. Paul's Lutheran Church recognizes KTT as an outreach ministry of St. Paul's Lutheran Church and Preschool.

Resolution to the Voters Assembly to Share the Cost of West Lot Fence with KTT

WHEREAS, Kidz, Tweenz, and Teenz, Inc. (KTT) will provide an afterschool and summer camp on the campus of and as a ministry of St. Paul's Lutheran Church;

WHEREAS, although the open lot on the west side of our property is an excellent space for children and youth to play and have activities, the open access to the streets is a safety concern;

WHEREAS, it is proposed to provide a six-foot high chain link fence of the same material and color as previously installed at the Preschool for \$6,000 where Kidz, Tweenz, and Teenz (KTT) has agreed to provide \$3,000 toward the funding;

WHEREAS, at its July 14th meeting the Vestry unanimously approved the fence's shared expenditure;

BE IT RESOLVED, that St. Paul's Lutheran Church contributes \$3,000 out of the Special Ministry Fund toward the installation of a fence on the lot on the west end of our property, providing a safe place for all children to play.

The Ballot for voting on these two items can be found by clicking this link:

<https://forms.gle/adpxkTS2yWrpgFt7A>

You will be required to give your name and email address; this is basically voting "by show of hands" in a virtual meeting.

Each eligible voter in the household needs to submit his or her own ballot please.