# St. Paul's Lutheran Church Semi-Annual Voters Packet Fall 2023

**Enclosed is the information to be presented to the Fall Voters Assembly** including a copy of the Voters Meeting Agenda, the Minutes from the previous Voters Meeting in April, Pastor's Report and quarterly summaries, Financial Reports, Team Reports, the proposed 2024 Financial Plan, and 2024 Officer and Team elections.

The Voters Meeting will begin by 9:30 am in the Fellowship Room following our 8:15 service.

Anyone may attend our Voters Assembly meetings; our Constitution and ByLaws state that "the right of suffrage is confined to such members as have reached the age of twenty-one (21), signed this constitution, who are not under public discipline, and roll call of at least one of the last two scheduled regular business meetings showed presence unless excused." So that we follow this document, our sign-in sheets will contain a check-off column that states your sign-in signature will be added to the signature list of our Constitution. Our Constitution and ByLaws may be found on our website under the links / voters info tab to the far right on the menu.

### AGENDA VOTERS ASSEMBLY MEETING November 12, 2023

CALL TO ORDER – Craig Baker
OPENING PRAYER – Pastor Kretzschmar
REVIEW OF CURRENT & ADMISSION OF NEW VOTERS – Melinda Carlson
REVIEW OF APRIL MEETING MINUTES – Melinda Carlson
PASTOR'S REPORT – Pastor Kretzschmar
DCE REPORT – Skylar Smith
FINANCIAL REPORTS – Don Olson in lieu of Leesa Pittman
ELDER TEAM REPORT – Bill Darwin/Gary Nagy
EDUCATION TEAM REPORT – Maribeth Morgan
OUTREACH TEAM REPORT – June Asher
TRUSTEE TEAM REPORT – Rich Maschke

#### **OLD BUSINESS**

- 1. 125th Anniversary Committee -- Thank you and some ideas for the rest of our anniversary year
- 2. Defibrillator update Rich Maschke
- 3. Legacy Endowment Fund Don Olson

### **NEW BUSINESS**

- 1. 2024 Budget Proposal Don Olson
- 2. 2024 Church Officers and Teams Proposal Craig Baker
- 3. Chair Lift for Choir loft update Rich Maschke
- 4. Safety and Security Team Update Gary Nagy
- 5. Other please submit items by email (or calling the Church Office if you do not have email).

<u>ANNOUNCEMENTS</u> – Please continue to the refer to the website at <u>www.StPaulsDec.com</u>, weekly emails, phone calls, and texts for news and announcements and continue to support the work of the Lord through this place with your tithes and offerings. Great ministry is happening and needs your continued support and prayers!

ADJOURNMENT - The Lord's Prayer

Craig Baker cy3a@earthlink.net

April 23, 2023
St. Paul's Lutheran Church
Voter's Assembly Notes/Minutes

VIEZISVINIE HIZ EI BID TO ZERISON OF THE MINUTE HIZ EI BID TO ZE

Craig Baker opened with prayer at 9:30 am

Those in attendance are attached with a signature page.

Those presented for New Membership to the Voter's Assembly were: Lanny Yocum, Jerry Hooper, Lynn Hemrich, Mike Johnson, Tootie Johnson, Mitchell Whitside Rich Maschke made the motion to accept the new members, Bob Sullivant made the 2<sup>nd</sup> motion. The motion passed.

Melinda Carlson presented the minutes from the January Assembly meeting. Carol Morgan made the motion to accept the minutes as read; Sue Boscoe made the  $2^{nd}$  motion. The motion passed.

Pastor Kretzschmar presented the Pastors report. There were no comments.

Bob Sullivant made the motion to accept the report as presented. Mitchell Whiteside made the 2<sup>nd</sup> motion. The motion passed.

Skylar Smith presented the DCE and Education Team reports. There were no comments. Rhonda Reece made the motion to accept the report as presented. Jane Burrell made the 2<sup>nd</sup> motion. The motion passed.

Leesa Pittman presented the financial report. There was no discussion.

John Man made the motion to accept the report as presented. June Asher made the 2nd motion. The motion passed.

Elders had no formal report. Craig Baker gave an update.

June Asher presented the Board of Christian Fellowship Report- only addition to notes is next meeting is May 18 and need more involvement from church members for this team to work! Rich Maschke made the motion to accept the report as presented. John Mann made the 2<sup>nd</sup> motion. The motion passed.

Rich Maschke presented the Trustees report-added notes: Carol Morgan asked about an AED.

Comments from the assembly included:

- concerns about Quick Response teams not being reliable.
- What about training the congregation on CPR and First Aid?
- Funds available in Amazon Smile and Thrivent accounts?
- How many do we need? We would need two-one for each end of the building.

Rich will follow up and bring back to Vestry.

Bob Sullivant made the motion to accept the report as presented. Row Weiland made the 2<sup>nd</sup> motion.

The motion passed.

OLD BUSINESS: Covered in reports.

#### **NEW BUSINESS:**

1) Craig gave updates on the progress of the 125th anniversary.

2) Safety Committee-Mitchell (Mickey) Whiteside suggested medical personnel serve on this board (Emergency/Security Team/Board).

No Action on New Business/No Vote needed as this time.

Pastor closed the meeting in Prayer @ 10:15 am

Those in attendance are attached with a constinuousee

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OLD BUSIN SS. Covered in report.

## St. Paul's Voters Meeting – November 12th, 2023

Rev. Dr. Aaron C. Kretzschmar

"For the Lord is good; his steadfast love endures forever, and his faithfulness to all generations." (Psalm 100:5)

St. Paul's Congregational Theme for 2023, our 125<sup>th</sup> Anniversary, "Through the years, the Lord is faithful!"

Next Elders Porch Visit to St. Paul's inactive members and/or homebound (20 members currently) – Nov. 12<sup>th</sup>

Circuit Pastors' Meeting at St. Paul's in Cullman – Tuesday, November 14<sup>th</sup>

KTT Thanksgiving Dinner – Tuesday, November 14<sup>th</sup>

KTT Spaghetti Dinner Fundraiser – Saturday, November 18<sup>th</sup>

St. Paul's 125<sup>th</sup> Year Thanksgiving Worship Service – Wednesday, November 22<sup>nd</sup> at Noon

Advent Midweek—Christmas Series: Resounding Psalms for Advent

Wednesday, November 29<sup>th</sup> – *Restore* (Psalm 80)

Wednesday, December 6<sup>th</sup> – *Revived* (Psalm 85)

Wednesday, December 13<sup>th</sup> – *Returned* (Psalm 126)

Sunday morning, December 24<sup>th</sup> – *Rely* (Psalm 89:1–5)

Sunday evening, December 24<sup>th</sup>, Christmas Eve – *Reign* (Psalm 110:1–4)

Monday, December 25<sup>th</sup>, Christmas Day – *Rejoice* (Psalm 98)

Advent Service at Vintage Faith Church (the old St. Paul's building) – Wednesday, December 6<sup>th</sup> at 7:30 PM

Children's Christmas Program with Cookie Reception following – Sunday, December 10<sup>th</sup> at 10:45 AM

St. Paul's Installation of New Officers – Sunday, January 7th at both services

Sunday Morning Adult Bible Study – Nurturing Your Faith: Identity

Our identity as forgiven children of God is explored in *Nurturing Your Faith: Identity*. This *Lutheran Hour Ministries* Bible study, video hosted by Rev. Dr. John Nunes, examines how as Christians—forgiven for Jesus' sake—we are reconciled to God. Reborn to fellowship and active community, we are inspired to praise God for His great love.

Talked recently with new Southern District Mission Executive, Rev. Dave Buss

### DCE and Board of Education Report for November 12th Congregation Meeting

### Preschool

- 55 children are enrolled now.
- Parent Appreciation first Monday of the Month. Help always needed to greet children and parents if you're able, talk to Skylar.
- Skylar leads a devotion for the Preschool Teachers the second Monday of the month.
- Skylar provides a weekly Bible lesson for the teachers to follow.
- Skylar visits each class on Mondays to teach the weeks Bible lesson.
- Skylar and Pastor switch off leading Preschool Chapel every Thursday.

#### KTT

- 38 children in the program. (Prayers for more children to be enrolled)
- Partnering with Decatur City Schools 73 program and has made a significant improvement overall with grades.
- Skylar and Pastor switch off leading KTT Chapel every Wednesday.

### **VBS** Highlights

- 92 Children ages 3 years to 5th grade participated.
- Over 25 volunteers.
- Mission Offering Show That Grows \$300 (15 pairs of shoes)
- Save the Date for SCUBA VBS! June 24-28, 2024!

#### **FaithLinks**

- Averaging 25 children every Wednesday.
- Currently practicing for the Christmas Program which will happen on Sunday, December 10<sup>th</sup>.

### Children's Christmas Program – Sunday, December 10th, at 10:45am

 Stellar Christmas – children will connect what they learned at VBS this past Summer to the story of Jesus' birth!

#### Sunday School

- Enduring Faith Curriculum
- Sunday School Offering going towards the Cross of North Alabama (Aug Dec 2023) and Amy Formella with Bible Translators (Jan – Jul 2024).

#### Middle School Youth

Middle School District Retreat happening January 12-14 at Lake Forest Ranch in Macon, MS.

### High School Youth

Will begin preparing for the 2025 LCMS Youth Gathering soon.

### Young Adults

- Meeting monthly
- Averaging 5 people currently!
- For our October event, we had a game night with 7 people!

### Wednesday Morning Bible Study

• Currently reading through the book of Matthew and will be switching to a new book in December.

### Bible Reading Challenge

Bookmarks with the daily readings for the month are placed in your church mailbox every month. You
can also sign up for text reminders by texting "@stpaulsbrc" to 81010. The daily readings are also
posted on our church Facebook.

# St. Paul's Lutheran Church Financial Summary

**Thrivent Building Loan Balance** 

**September 30, 2023** 

\$9,734.29

Total Funds in the Bank 12/31/22 to begin 2023 Balance on Hand 9/30/23

\$338,026.98 \$378,655.05

**Endowment Fund Balance** 

\$40,628.07 increase during 2023

Breakdown by Fund	Balance 1/1/2023			
Budgeted Operating Expense Fund	0.00	351,322.81	-345,418.56	5,904.25
<b>Financial Plan</b> funded by Firstfruits Giving Details in the 2023 Financial Plan Report		Preschool Income: 269,902.05	Afterschool Income: 3,560.00	offset Expenses in the Plan
"Emergency Fund" funded by Budget Fund transfers, interest	169,166.17	6,070.77	0.00	175,236.94
"Savings Accounts"	82,846.36	31,917.72	-3,394.49	111,369.59
Donor-Restricted Funds	86,014.45	25,570.53	-25,440.71	86,144.27
Total Funds	338,026.98	688,343.88	-647,715.81	378,655.05

\$225,452.72

Investment of Funds	Balance 12/31/2022	Interest	Transfers	Balance 9/30/2023
BBVA Checking	16,265.30			50,822.80
Schwab-TDAmeritrade T-Bills formerly PNC MN	79,091.92	4.40		79,096.32
Lutheran Church Extension Fund	502.65	2.35		505.00
Southern District Extension Fund CDs	242,167.11	6,063.82		248,230.93
Total Funds in the Bank	338,026.98	6,506.96		378,655.05

# St. Paul's Lutheran Church Financial Plan

	2023 YTD Actual	2023 Fi	nancial Plan	% of Plan	10/17/2023 16:48
Income				75%	of the year complete
Firstfruits (Current) Giving for Budgeted Expenses	\$351,323		\$450,000	78%	13,823
Expenses		Annual	YTD		
Total Elder Expenses	Total Elder Expenses \$234,886		\$320,762		-5,685
+ Preschool Ministry	30,789	58,950	\$44,213	52%	
Preschool Income	-269,902		\$0		
Preschool Expenses	300,691		\$0		
Other Education Expenses	3,581	5,315	\$3,986	67%	
Total Education Expenses	\$34,370		\$64,265	53%	-13,829
++ Afterschool Ministry	6,805	8,255	\$6,191	82%	
KTT Usage Fees Income	-3,560		\$0		
KTT Expenses - utilities, janitors, consummables	10,365		\$0		
Other Outreach Expenses	132	500	\$375	26%	
Total Parish Outreach Expenses	\$8,611		\$8,755	98%	2,045
Total Trustee Expenses	\$114,796	\$1	63,782	70%	-8,041
Overhead CoPayments from PS, KTT	-\$82,377	-109,840	-\$54,920	0%	
District Missions Tithe	\$35,132	\$4	5,000	78%	Tithe of FF Giving
Total Expenses	\$345,419	\$4	92,724	70%	-24,124
Einanaial Blan Activity for 2022 through Contambar	20 \$5.004		£40.704 r	ovicit in June	

Financial Plan Activity for 2023 through September 30

\$5,904

-\$42,724 revisit in June

Preschool Ministry had LESS income than expenses by -\$30,789 2022 Income ++ Afterschool Ministry had LESS income than expenses by -\$6,805

\$329,253 2022 Expense: \$373,445

\$22,070 MORE Giving in 2023 -\$28,026 LESS Expenses in 2023 Total Funds in the Bank 12/31/22 to begin 2023 Balance on Hand 9/30/23

\$338,026.98

\$378,655.05

\$40,628.07 increase during 2023

Thrivent Building Loan Balance	\$227,016.16			End	lowment Fund	\$9,734.29
	Balance	Balance	Income	Disbursements	Balance	Change
Breakdown by Fund	12/31/2022	1/1/2023	during 2023	during 2023	9/30/2023	YTD
"Checking Account"			624,784.86	-618,880.61	5,904.25	
<b>Budgeted Operating Expense Fund</b>	-37,425.96	0.00	351,322.81	-345,418.56	5,904.25	5,904.25
<b>Financial Plan</b> funded by Firstfruits Giving Details in the 2023 Financial Plan Report		Preschool Income: 269,902.05		Afterschool Income: 3,560.00	offset Expenses in	the Financial Plan
"Emergency Fund"	212,662.90	169,166.17	6,070.77	0.00	175,236.94	6,070.77
funded by Budget Fund transfers, interest	,	,	,		,	,
"Savings Accounts"	82,846.36	82,846.36	31,917.72	-3,394.49	111,369.59	28,523.23
Large Gifts for monthly transfer to Current	0.00		8,545.57	0.00	8,545.57	8,545.57
Carpet Fund (internal transfer)	9,795.51		0.00	0.00	9,795.51	0.00
Van Replacement Fund (internal transfer)	777.40		0.00	0.00	777.40	0.00
Building Usage Fund funded by usage fees	1,843.82		480.00	-25.00	2,298.82	455.00
Memorial Fund - undesignated	56,918.88		6,175.00	0.00	63,093.88	6,175.00
Scrip/AmazonSmile Fundraising	755.63		218.15	28.61	1,002.39	246.76
Special Ministry Fund	6,801.38		15,440.00	-3,398.10	18,843.28	12,041.90
Thrivent Choice Dollars	5,953.74		1,059.00	0.00	7,012.74	1,059.00
Total Emergency Fund + Savings Funds	295,509.26				286,606.53	34,594.00
Budge	eted Operating Expe	ense Fund + Eme	rgency Fund +	Savings Accounts		
Total Available Working Funds	258,083.30			ger set at \$40,000	292,510.78	34,427.48
Donor-Restricted Funds	86,014.45	86,014.45	25,570.53	-25,440.71	86,144.27	129.82
ARC Improvement Fund	1,394.03		0.00	0.00	1,394.03	0.00
Benevolence Fund	1,506.02		0.00 -1,508.40		-2.38	-1,508.40
Bible Fund	5,941.17		0.00 -83.30		5,857.87	-83.30
Designated Trust - Koenig	10,599.82		0.00	0.00	10,599.82	0.00
Disaster Relief Fund	987.80		0.00	0.00	987.80	0.00
FaithLinks Meals	650.83		669.96	-1,076.70	244.09	-406.74
Flower Fund	0.00		182.00	0.00	182.00	182.00
Hymnal Fund	366.28		0.00	0.00	366.28	0.00
Memorial Fund - restricted & designated	40,040.04		0.00	0.00	40,040.04	0.00
Mission Trip Fund	208.13		0.00	0.00	208.13	0.00
MOPS Account	492.13		0.00	0.00	492.13	0.00
Operation Barnabas	190.00		0.00	0.00	190.00	0.00
Operation Debt Free - Gifts to Principle	0.00		625.00	-625.00	0.00	0.00
Preschool Chapel Offerings	1,714.81		182.54	0.00	1,897.35	182.54
Preschool Fund	19,438.24		857.00	-1,219.36	19,075.88	-362.36
Quilting Account	673.80		0.00	0.00	673.80	0.00
Sanctuary Projector Fund	52.17		0.00	52.35	104.52	52.35
Sunday School Adult Offerings	297.21		170.00 -52.35		414.86	117.65
Sunday School Children's Offerings	539.04		440.01 0.00		979.05	440.01
125th Anniversary Committee	500.00		2,260.00	-1,156.47	1,603.53	1,103.53
Youth - High School Account	422.93		778.37	-375.83	825.47	402.54
Youth - Middle School Account	0.00		0.00	0.00	0.00	0.00
Pass Thru - Special Giving	0.00		659.98	-649.98	10.00	10.00
Pass Thru - Payments	0.00		18,745.67	-18,745.67	0.00 <b>378,655.05</b>	0.00

### St. Paul's Lutheran Church Financial Plan Detail

**September 30, 2023** 

St. Paul S Lutheran Church Financial P			2022	Eineneiel Dlen	% of Dian	September 30, 2023
Income	202	3 YTD Actual	2023 1	Financial Plan	% of Plan 50%	of the year complete +/- Plan
Firstfruits (Current) Giving for Budgeted Exp	351,323		450,000		78%	
Preschool Tuition/Fees	,		352,050		0%	
KTT Fees			6,000	0	0%	
Firstfruits (Current) Giving for Budgeted Expenses		\$351,323	_	\$450,000	78%	13,823
Expenses			Annual	YTD		
Senior Pastor	58,675		78,233	\$58,675	75%	
DCE/Dir of Fam Ministry	37,800		50,400	\$37,800	75%	
Organist/Keyboardist	14,302		20,318	\$15,239	70%	
Music Director	7,481		7,655	\$5,741	98%	
Business Manager	17,735		23,110	\$17,333	77%	
Office Manager	13,400		17,460	\$13,095	77%	
Additional Office Staff Expense	0		50	\$38	0%	
Add'l Staff Salary	0		672	\$504	0%	
Nursery Attendants	4,699		7,000	\$5,250	67%	
Worker Thanksgiving Contingency Expense	0		2,000	\$1,500	0%	
Employee Benefit & Payroll Tax Expense	64,839		91,771	\$68,828	71%	
Guest Speakers	250		1,000	<i>\$750</i>	25%	
Conference and Convention	1,729		2,000	\$1,500	86%	
Office Supplies	6,085		9,268	\$6,951	66%	
Choir Supplies	104		200	\$150	52%	
Worship Supplies	6,898		8,150	\$6,113	85%	
Discretion	159		500	\$375	32%	
Lutheran Hour Support	731		975	\$731	75%	
Total Elder Expenses	\$	234,886		\$320,762	73%	-5,68
Children's Ministry	2,112		2,950	\$2,213	72%	
Middle School Youth Ministry	563		450	\$338	125%	
High School Youth Ministry	717		930	\$698	77%	
Young Adult Ministry	-172		200	\$150	-86%	
Family Ministry	201		185	\$139	108%	
Adult Education	160		100	<i>\$75</i>	160%	
Women's Ministry	0		500	\$375	0%	
+ Preschool Ministry	30,789		58,950	\$44,213	52%	
Preschool Income		269,902		\$0		
Preschool Expenses		00,691		\$0		
Other Education Expenses		,581	5,315	\$3,986	67%	
Total Education Expenses		34,370		\$64,265	53%	-13,829
Advertising/Communication	0		500	\$375	0%	
Web Hosting	1,675		1,565	\$652	107%	
Austinville Partnership	132		0	\$0		
++ Afterschool Ministry	6,805		8,255	\$6,191	82%	
KTT Usage Fees Income		3,560		\$0		
KTT Expenses - utilities, janitors, consummables		0,365		\$0		
Other Outreach Expenses		32	500	\$375	26%	0.04
Total Parish Outreach Expenses		8,611	20.005	\$8,755	98%	2,04
Janitor/Custodian Salary	24,387 3,907		30,295 7,000	\$22,721 \$5.350	80% 56%	
Janitor Supplies ARC Take-down			•	\$5,250 \$1,875	56% 77%	
Repairs & Maintenance	1,930 15,799		2,500 34,400	\$1,875 \$25,800	77% 46%	
Property & Liability Insurance	16,145		18,461	\$25,800 \$13,846		2022 - increased our liability
Church Utilities/Phone/Email/Dumpster/Pest	23,535		36,690	\$13,646 \$27,518	64%	2022 - Ilicreaseu our liability
Church Furnishings/Computers	23,535 976		900	\$≥7,516 \$675	04 /6	
Onaron i umismings/Oomputers	3/0		3,300	\$675 \$2,475	61%	
Office Equipment Conjers/Printers	2 027		0,000	φ2,4/0		
Office Equipment Copiers/Printers	2,027 3 188			\$2.100	11/10/	annual coffware nurchases unfront
Computer Software	3,188		2,800	\$2,100 \$750		annual software purchases upfront
Computer Software Van Maintenance	3,188 2,624		2,800 1,000	\$750	262%	annual software purchases upfront rodent damage to wiring harness
Computer Software Van Maintenance Building Loan Expense	3,188 2,624 19,827	114 796	2,800 1,000 26,436	\$750 \$19,827	262% 75%	rodent damage to wiring harness
Computer Software Van Maintenance Building Loan Expense Total Trustee Expenses	3,188 2,624 19,827	114,796 582.377	2,800 1,000 26,436	\$750 \$19,827 <b>\$163,782</b>	262% 75% <b>70%</b>	rodent damage to wiring harness -8,04
Computer Software Van Maintenance Building Loan Expense	3,188 2,624 19,827 \$	114,796 682,377 35,132	2,800 1,000 26,436 -109,840	\$750 \$19,827	262% 75% <b>70%</b> 0%	rodent damage to wiring harness

Financial Plan Activity for 2023 through September 30

\$5,904

-\$42,724 revisit in June

+ 'eschool Ministry had LESS income than expenses by -\$30,789 ++3rschool Ministry had LESS income than expenses by -\$6,805 2022 Income \$329,253 2022 Expenses \$373,445 \$22,070 MORE Giving in 2023 -\$28,026 LESS Expenses in 2023

2024 Proposed					
Financial Plan	Aug22-July23	2023	2024	Proposed	NOTES
	Actual	Plan	Plan	Change	
Income					
Current Income	463,496	450,000	465,000	3.3%	increase in FirstFruits Giving
Preschool Tuition/Fees internal to PS Ministry	351,626	352,050	372,350	5.8%	
KTT Fees internal to KTT Ministry	3,306	6,000	6,000	0.0%	
Total Revenues	818,428	808,050	843,350	4.4%	
Expenses					
Elder Expenses					
Support Staff Salaries & Benefits	290,451	206,847	213,042	3.0%	3.5% raises, adjustments to actual
Total Other Non-Salary Expenses	18,806	22,093	20,475	-7.3%	adjustments to actual
Total Elder Expenses	309,258	320,760	330,600	3.1%	
Education Expenses					
Education Expenses w/o Preschool	4,974	5,315	5,910	11.2%	adjustments to MS, HS, Young Adults
Preschool Ministry	37,887	58,950	38,655		adjustments to Overhead payments
Total Education Expenses	42,861	64,265	44,565	-30.7%	
Fellowship Expenses					
Fellowship Expenses w/o KTT	1,759	2,065	2,190	6.1%	adjustments to actual
Community Ministry (KTT)	10,727	8,255	8,300	0.5%	
Total Fellowship Expenses	12,486	10,320	10,490	1.6%	
Trustee Expenses					
Total Trustee Expenses	147,193	165,082	163,736	-0.8%	adjustments for HVAC, Utilities
Overhead Copays PS, KTT	-103,646	-109,840	-91,259	-16.9%	
z z zam z zpraje z 3,	.55,510	100,010	5 .,=30	75.570	
Mission Payments	46,350	45,000	46,500	3.3%	
Total Expenses	454,501	495,587	504,632	1.8%	
Τοται Επροποσο	104,001	733,307	507,00Z	1.0 /0	
Net Income	8,995	-45,587	-39,632	-13.1%	